

Library Board Minutes
September 14, 2017

Members present: Balda, Campbell, Feller, Geimer, Lukes, McBride, Moon

Call to Order: President McBride called the meeting to order at 6:30 p.m.

Approval of the Agenda: Balda moved to approve the Agenda as posted. Campbell Seconded. All approved.

Minutes of the August 10 meeting: Balda moved to approve the minutes from August 10. Geimer seconded. All approved.

Finance Report: Campbell presented the Finance Report. \$20,000 transfer to interest-bearing account completed. Charge from BMO for business checking will be waived following conversion of the account to a non-profit checking.. WCCU CD was rolled over. Moon moved to approve the report. Lukes seconded. All approved.

August Bills: \$15332.43 was expended from the library operating funds. Lukes moved to approve the bills as presented. Feller seconded. All approved.

Director's Report: Director's report showed August Circulation of 20,564 with 18,500 library visits. Computers & Wifi saw 4872 uses. 3783 people attended the 104 summer youth programs offered. Over 300 children earned a free book. Adult SLP baskets received 906 entries. Staff inservice is Monday 10/9. The Library will be closed for training, which will include active shooter and naloxone training. Circulation Assistant Glen Slaats joined the Library staff on 9/6. House history file digitization is scheduled to start in late September. Several staff are participating in ILS evaluation for the system in Sept & Oct. New Teen area furniture was purchased by the Friends of the Library. At the Friends' fall meeting on 9/12 They authorized up to \$6000 for the purchase of a Smart Board in addition to a quarterly pledge of \$1500. The WLA conference is in Wi Dells 10/25-27.

General Business: Kucher presented the preliminary 2018 budget. Due to the high percentage of unknowns in the preliminary figures, presented as informational only. Publication of the Budget is scheduled for 10/13/2017. Kucher requested the board consider moving the October meeting up one week to 10/5/2017 in order to consider the Library Budget and make changes prior to the finalization of the City's budget draft.

Kucher presented a proposal requesting Board funds for the renovation of an Archives room in the South Wing of the City Hall complex. The project planning has just begun. The proposed renovation would give secure, climate-controlled storage for the Library Archives. No action taken due to insufficient information about the project costs & scope.

Campbell moved to approve the promotion of Brittany Bruun from Circulation Assistant to Circulation Assistant – Supervisory. Feller seconded. All approved.

Adjournment: Campbell moved to adjourn. Feller seconded. All approved.